

YOUR DELIVERY - STEP BY STEP

Slot Management | valid from 01 October 2026

Please follow these 5 steps to ensure a quick and smooth delivery process.

1

PLAN YOUR ARRIVAL

A valid booked slot is required for your delivery. The earliest arrival on site is 90 minutes before your booked slot. If you arrive more than 90 minutes early, you may be asked to leave the site temporarily due to limited space.

2

CHECK IN WITH YOUR CMR DOCUMENTS

Please check in at KDM with your CMR documents. The Camio number shown on the CMR will be checked against your slot booking. After successful verification, your unloading number will be entered on the CMR.

3

UNLOAD THE VEHICLES

If sufficient space is available, you may start unloading the first vehicles after consultation with our staff. Please do not place any vehicles in the lanes in front of the Q-Hall yet.

4

WAIT FOR YOUR UNLOADING NUMBER

Only when your unloading number is displayed may you place the vehicles in the assigned lanes. Please coordinate with the Q-Hall team and follow the instructions of our staff.

5

COMPLETE INSPECTION & CLEAR THE SPACE

After the inspection is completed, your documents will be returned to you. Please clear your parking/unloading space within 15 minutes so that the next delivery can proceed without delay.

90 MIN.

earliest arrival on site

UNLOADING No.

wait before using lanes

15 MIN.

clear the space

NO SLOT BOOKED? Please contact our staff.

If no slot is available within the next 90 minutes, you must leave the site. You may return once a valid slot has been booked and your arrival is within the permitted 90-minute time window.

Instructions for booking a slot are provided on the separate information sheet with QR code.

Thank you for your cooperation. We wish you a safe journey.

Booking via TradeLink

Simple and **effective** delivery coordination

Your Benefits

-  **Prioritization** in the handling of trucks at the yard
-  **Reliable route planning** due to low waiting and idle times on site
-  **Saving valuable time** through centralized communication on a single platform
-  The use of TradeLink as well as the service are completely **free of charge for you**

First Steps with TradeLink

1. You can use the link that is sent in this email.
2. By **clicking on the link** you will be redirected to the TradeLink booking portal.
3. After completing the registration, you can **start booking directly!**

